16 September 2013

Dear Parents,

This letter is to inform you of the schedule and events included in next weeks visit to Marine Corps Recruit Depot Parris Island and the Citadel. The trip will cost a total of $72.00 which will include food, lodging and transportation. We will be making a stop at the Navy Exchange (the Navy’s version of Wal-Mart only without tax) while we are there so any money for purchases made will be extra. There are two meals that are not covered during the trip; one is lunch at the Citadel where we’ll eat in the cantina and the other is a fast food stop on the way home.

The bus will pick us up from the high school at noon so everyone will report to “A” lunch right after third period. WE WILL NOT STOP ON THE WAY DOWN TO EAT!!! Our arrival at the base will be approximately 3:30 - 4PM and our departure from the Citadel will be right after their afternoon parade. This will have us returning to the high school sometime around 8PM on Friday evening. I will have your cadet call you when we are approximately 30 minutes from the school.

If your cadet requires any medication please send the enclosed form signed back to me so that I can file it with the school and in my travel notes. Place any medication in a plastic zip-lock bag, I will need this information to give to the medics should the need arise. I am the only one who will distribute meds; I will not burden the chaperones with this responsibility so it is important that I am clear on all instructions, times and dosages before we leave.

There are three enclosures to this memo. The first it the medical form mentioned above, the second is the prospective schedule so that you know what your cadets will be going while we are there. The final enclosure is a list of things to bring along. This is a good starting point but not an all-inclusive list but it is a good place to start. The showers are all open showers so it is perfectly fine for kids to bring a bathing suit to get into the shower.

Students and parents are informed that if there are any infractions, problems or gross misbehavior it will be the parent’s responsibility to travel to the base to pick up their child at their own cost.

If you have any questions please email me or call me at the school. The numbers below are provided should they be needed.

Emergency numbers:

CDR Shelton Cell: (864) 901 – 5902

Sergeant Bautista: (843) 228-3461

After working hours call the Command Duty Office: (864) 228-3712 or 321-6046 (ask to speak to someone in the “G-3” division)